



Dear Prospective Student.

Your interest in the Career Laddering Program for LPN's is appreciated. In order to complete your application, you should send us the following items:

1. A **COPY** of your high school transcript or GED (General Educational Development) test scores. **(Officials go to the Registrar)(Officials will not be accepted)**
2. A **COPY** of all transcripts from any college you have attended (including EOOSC) **(Officials go to the Registrar)(Officials will not be accepted)**
3. A copy of your ACT (American College Test) with scores of 19 or above.
ALL MUST HAVE THE ACT REGARDLESS OF AGE OR PAST EDUCATION
4. The completed application for nursing.
5. Three reference forms (one of which should be from your employer).
6. The Physical Qualifications Agreement.
7. Documentation of 800 work hours as an LPN
8. Proof of your LPN licensure

***Note: It is your responsibility to provide all of the documents requested. Due to privacy & legal policies and the number of applicants, we will not contact any office on campus requesting this information for you.
(This includes Eastern transcripts and ACT scores).***

The LPN transition course is offered during the spring semester only on Monday's from 9:00 am to 12:00 pm.. Prospective students should make application by November 1st.

There will be three computerized tests given that must be passed before final acceptance. Fundamentals, Maternal Newborn and Nursing Care of Children.

If we can provide further information please contact me at (918) 465-1794, or the Nursing Administrative Assistant, Anne Hester at extension (918) 465-1796.

Sincerely,

Wendy Hubbard, RN, MS
Director of Nursing Education
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