Notice of Vacancy

Position: Part-Time Campus Police Officer

FLSA Classification: Non-Exempt

Qualifications:
- High School degree or equivalent required;
- Previous law enforcement experience preferred;
- Must possess or attain reserve or full time CLEET certification within six months of hire;
- Excellent communication skills;
- Must possess tact, maturity, and good reasoning ability;
- Valid Oklahoma drivers license;
- Ability to stand for long periods of time;
- Ability to perform foot patrol;

Responsibilities:
- Provide campus and facility security;
- Conduct regular foot and vehicle patrols of all areas of the campus;
- Scan checkpoints and secure buildings;
- Submit accurate and detailed reports;
- Responsible for regulation of parking and general safety of the students and staff of Eastern;
- Requires night time duty assignment;
- Other duties as assigned.

Details of Assignment: Approximately 19 hours per week, benefits not included.

Inquiries: Bryan Denny
Police Chief
918-465-1739

Application: Submit an Eastern employment application, cover letter, CLEET certification and resume to:

Eastern Oklahoma State College
Joyce Bills, Human Resources
1301 West Main
Wilburton, OK  74578

E-mail:  jbills@eosc.edu
Fax:  918-465-4421
Website:  www.eosc.edu
Phone:  918-465-1777

Closing Date: Review of applications will begin immediately; submission of application materials is encouraged until the position is filled.

Eastern Oklahoma State College is an Equal Opportunity Employer (EOE) and Affirmative Action Employer (AAE)