

## EASTERN OKLAHOMA STATE COLLEGE MISSING STUDENT INFORMATION

Per Oklahoma Statute 34 CFR 668.46 (h) any institution that maintains an on-campus housing facility must establish for the students who reside on-campus a policy statement and procedure for missing student notification.

It is the policy of Eastern Oklahoma State College to create an environment of safety for all students living in on-campus housing. Therefore any student who leaves campus housing for over 24 hours (with the exception of students who go home for weekend visits and holidays) may be reported as "missing" by campus officials, a roommate, fellow student or other person. In the event that such an activity occurs it will be the responsibility of the Dean of Students office to notify the "registered" contact person that the identified student is or has been missing for 24 hours or longer.

All students upon entering the dorm to reside are offered the option to identify a "registered" person of contact that will then be utilized as the person to be notified in the case of a missing student report. This registered contact will be the ONLY person notified in the case of a missing student report for all students 18 years of age or older. Parents will be the only option for contact for any student under the age of 18 who is NOT emancipated.

In the case of a "missing student" the report can be made to any of the following campus resources:

1. The Resident Assistant identified "on duty" for any students residential floor or residence hall.
2. The designated Dorm Host if they are available and working an on-campus shift.
3. The Housing Manager (918) 448-1500.
4. The Dean of Students Dr. Sally E. Davis (918) 448-5167.
5. Any on-duty campus police officer (918) 448-2365.
6. Any Eastern faculty or staff member.

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In case I am reported "missing" 24 hours or longer please notify:

My registered contact person is: \_\_\_\_\_

Their telephone or cell number is: \_\_\_\_\_

Their address is: \_\_\_\_\_

Signature of Student: \_\_\_\_\_

Printed Name of Student: \_\_\_\_\_