

Changing Your Password in Blackboard

It is recommended that you change your password from your birthdate to something you can remember. To change your password, select the link with your name, then choose the change password link. You can add a profile picture and update your personal information in the same location. See the image below for help:

The screenshot shows the Blackboard user profile page for Kellye Semeski. The page is divided into several sections: a left-hand navigation menu, a top header with the user's name and email, and three main content areas: Basic Information, Additional Information, and System Settings. Red boxes and arrows highlight key elements for changing a password: the user's name in the navigation menu, the profile picture area, and the 'Change password' link in the Basic Information section.

Navigation Menu:

- Institution Page
- Kellye Semeski**
- Activity Stream
- Courses
- Organizations
- Calendar
- Messages
- Grades
- Tools
- Admin
- Sign Out

User Profile:

Kellye Semeski
ksemeski@eosc.edu

Basic Information

Full Name	Kellye Semeski
Email Address	ksemeski@eosc.edu
Student ID	EOSC.0066967
Password	Change password

Additional Information

Gender	Add gender
Other Name/Nickname	Add other name/nickname
Education Level	Add education level
Website	Add website

System Settings

Language	System Default (English (United States))
Privacy Settings	Only administrators and other instructors can view my profile information
Global Notification Settings	Stream notifications Email notifications Push notifications

Annotations:

- Red box around 'Kellye Semeski' in the navigation menu: "Select your name to access your profile settings"
- Red box around the profile picture: "To add a profile picture hover over the image area, then select the pencil that appears, browse to add your profile image"
- Red box around the 'Change password' link: "Select the 'Change password' link to update the password to be more secure"