

**EASTERN OKLAHOMA STATE COLLEGE
CONTRACTS
POLICIES AND PROCEDURES**

1. All procurement purchase contracts shall be made and entered into in accordance with EOSC Procurement Policy, previously approved by the Board of Regents and circulated to all divisions/department heads on September 9, 2003.
2. All other contracts of whatever nature or kind must be presented to the Board of Regents of EOSC for approval at a lawfully-called board meeting. All contracts other than contracts of a routine nature shall be reviewed by legal counsel prior to consideration by the Board. After formal approval by the Board of Regents, all such must be executed by Chairperson and Secretary of the Board. Between meetings, the president may approve and sign contracts, but these contracts are still subject to approval at the next board meeting.