

Requirements for the Certificate of Mastery in

Certificate of Mastery in Division of Business

Small Business Management

Eastern Oklahoma State College

Student Name:	Date:
Academic Advisor:	
Minimum Total Hours.....	18
Minimum Grade Point Average.....	2.00

Certificate Requirements 18 (Check Catalog Course Descriptions for prerequisites)*		
Certificate of Mastery in 6	Semester	Course Substitution
CIS 1113 Computer Applications		
BUSAD 1123 Introduction to Business		
Program Requirements 12	Semester	Course Substitution
BUSAD 2123 Business Communications		
ACCT 1113 Basic Bookkeeping or ACCT 2103 Financial Accounting		
CIS 1533 Introduction to Spreadsheets		
MGT 2113 Principles or Management or MKT 2333 Marketing		