



Housing Application

Student Services • Student Center 208
 918.465.1818 or 918.465.1771
 1301 West Main • Wilburton, OK 74578
 housing@eosc.edu

FOR OFFICE USE ONLY	
Date Rec.	_____
Deposit Rec.	_____
Room/Apt #	_____

ENTRY INFORMATION

ENTRY TERM: (check one) <input type="checkbox"/> Fall 20 _____ <input type="checkbox"/> Spring 20 _____ <input type="checkbox"/> Summer 20 _____	RESIDENCE HALL REQUEST:* <input type="checkbox"/> Choctaw Hall <input type="checkbox"/> Johnston Hall <input type="checkbox"/> Miller Hall <input type="checkbox"/> Regents Court <i>*Meal plans required with all on-campus housing, excluding apartments.</i>	ROOM PREFERENCE <input type="checkbox"/> Double <input type="checkbox"/> Single* <i>*Additional Cost Applies</i>	APARTMENT PREFERENCE <input type="checkbox"/> One Bedroom <input type="checkbox"/> Two Bedroom* <i>*Additional Cost Applies</i>
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Do you have any special needs that should be considered in assigning you housing? Yes No
 If YES, please explain: _____

Are you receiving Oklahoma's Promise? Yes No *Oklahoma's Promise students automatically qualify for a \$400 room waiver (per semester)*

APPLICANT INFORMATION

LEGAL DATA:	Social Security Number _____	Date of Birth _____	Gender _____
LEGAL NAME:	Last _____	First _____	Classification <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore
PERMANENT MAILING ADDRESS:	Address _____	City _____	State _____ Zip _____
PERSONAL STUDENT CONTACT:	Home Phone _____	Cell Phone _____	Email Address _____
EMERGENCY CONTACT:	Full Name _____	Address _____	City _____ State _____ Zip _____ Cell Phone # _____

RAVE Emergency Notification System: Emergency notices will be sent to a student's cell phone and EOSC email address. Emergencies include severe weather/tornado warnings, class cancellations due to weather, on-campus threats, and others.

DISCLOSURE REQUIREMENTS

Have you ever been convicted of a felony? Yes No Have you ever been required to register as a sex offender? Yes No

Have you ever been placed on disciplinary probation or suspension from a college or university? Yes No

Have you ever been convicted of a misdemeanor involving violence or drug abuse? Yes No

If you answered YES to any of the above questions, please attach a written statement of disclosure. (plain sheet of paper; dated and signed)

GENERAL INFORMATION

All EOSC Residential Housing assignments are made on a first-come, first-served basis according to the date of this application, and upon receipt of required application fee. An EOSC Housing and Meals Contract will be issued to the student once a room assignment is made. Regents Court and Apartment applicants: a \$200 deposit is required with your application. Visit eosc.edu/housing for more information on Residential Housing.

READ & SIGN: With my signature below, I attest that all information supplied on this form is complete and accurate. I understand the conditions of the Student Housing Policy terms and conditions (located on back) and agree to abide by all rules and regulations established by EOSC, including payment of all tuition, fees, housing, meals, books, fines, and all other charges incurred at EOSC and understand that any refusal to fulfill by responsibilities may result in my dismissal. A parent or legal guardian must also sign if applicant is a minor.

Print Student Name _____ Student Signature _____ Date _____

Print Parent/Guardian Name _____ Parent/Guardian Signature _____ Date _____

ROOMMATE PREFERENCES

List 1-3 people you would like to share a room with, if known. In order to be placed together, roommate requests must be mutual. It is ideal to turn in housing applications together if you have a preference for a roommate(s).

1: _____ 2: _____ 3: _____

If you do not request a specific roommate, please answer the questions below as honestly as possible. The following answers will help us match you with a compatible roommate.

How do you prefer to study? in a quiet space with background noise such as music or TV

How would you describe your room? neat and organized occasionally messy/cluttered usually messy/cluttered

How would you describe your sleeping habits? early to bed/early to rise early to bed/late to rise
 late to bed/early to rise late to bed/late to rise

APARTMENT REQUEST INFORMATION

Date Apartment is needed: _____ Spouse's Name (if applicable): _____

Number of Adults: _____ Number of Children/Dependents: _____ Total Residents: _____

TERMS AND CONDITIONS

This contract is an agreement between Eastern Oklahoma State College, hereinafter referred to as the College, and the student. If the student is under 18 years of age, this contract is also as agreement between the College and his/her parent(s) or guardian(s). The parties to this contract, in consideration of the mutual covenants and stipulations set out herein, agree as follows:

ELIGIBILITY - Residents must be admitted students and currently enrolled as a full-time student (12 credit hours per semester). Exceptions can be made for good cause by contacting the Office of Student Services.

INCORPORATION OF RULES AND REGULATIONS - Rules and policies appearing in the most recent Residence Life Handbook and Student Handbook are made part of this contract. All residents are responsible for their knowledge of the handbook, which are available online or in the Student Services Office.

PERIOD OF CONTRACT - Begins the first day of the academic semester and terminates at 5 p.m. on the last day of finals for each semester. The student agrees to vacate the assigned room within 24 hours after his/her last final or examination, or 5 p.m. of the last day of finals, whichever occurs first. You must submit a new application each academic year.

CANCELLATION - Once a resident officially checks into their residence, he/she is bound to fulfill the full term of the agreement (including meal plans). A refund of the remaining funds will be issued only if a cancellation request is received in writing and if move out occurs before the drop/add date, and once all room and meal, penalty fees, and other outstanding debt owed to Eastern have been collected.

ASSIGNMENT OF ROOMS - In order to maximize occupancy, it is occasionally necessary to re-assign the student. Should the student's roommate move, the student may be required to move or share his/her room with another student. Students may elect to pay the single occupancy room rate in some residence halls.

HOLIDAY/BREAK HOUSING - This contract is for room and board during those periods of the academic year when classes are in session, or when the student is required by the academic calendar to be on campus. Residence Halls are closed: Thanksgiving, Winter Break, and Spring Break and students must vacate residence halls during these times. Residents may request permission in writing (a minimum of 7 days in advance) for housing during campus breaks.

ACCESS TO ROOMS - The College reserves the right to allow authorized personnel to enter student rooms without consent to perform necessary maintenance or inventory College property, for purposes of inspections with regard to health or safety, to verify occupancy, to correct problems within the room which are disturbing other residents, or if either probable cause and/or an emergency situation are believed to exist.

MEDICAL REQUIREMENTS - Oklahoma Statutes, Title 70 §3243 requires that students in any public or private postsecondary educational institution who reside in on-campus student housing shall be vaccinated against meningococcal disease or sign a written waiver stating the student has received and reviewed the information provided on the risks associated with meningococcal disease and has opted not to be vaccinated.

CONTRACT FALSIFICATION - Convicted felons and those convicted of misdemeanors involving violence or drug abuse are not permitted to stay in campus housing. Falsified responses to these questions will result in disciplinary actions, including termination of this agreement.

CHECKLIST AND SUBMISSION

Students applying to live in the Residence Halls must send all of the following:

- Completed Residence Hall Application
- Documentation of Meningococcal Vaccine or Waiver
- Copy of CDIB card (if applicable)
- \$50 Non-Refundable Application Fee

APPLICATION AND FEES MAY BE MAILED TO:
Eastern Oklahoma State College
ATTN: Student Services
1301 W. Main
Wilburton, OK 74578

Regents Court and Campus Apartment applicants:

- A \$200 deposit is required when this application is submitted.

Eastern Oklahoma State College, in compliance with Title VI and VII of the Civil Rights Act of 1964, Executive Order 11246 as amended, and Title IX of the Education Amendments of 1972 (Higher Education Act), the Americans with Disabilities Act of 1990, and other federal and state laws and regulations, does not discriminate on the basis of race, color, national origin, genetic information, sex, age, sexual orientation, gender identity, religion, disability, or status as a veteran, in any of its policies, practices or procedures. This provision includes, but is not limited to admissions, employment, financial aid, and educational services. Eastern Oklahoma State College complies with federal law in compiling an Annual Security and Fire Safety Report. This report contains the institution's policies, procedures and programs concerning safety and security, selected crime statistics, fire safety information, fire statistics for residential student housing and other information of interest to students, faculty, staff, prospective employees and prospective students. This report is available online at <http://www.eosc.edu/safety> or you may request a paper copy from the Office of Student Services.



In Compliance with Oklahoma Statutes, Title 70 §3243

Certification of Meningococcal Compliance

Oklahoma Statutes, Title 70 §3243, requires that all students who are first time enrollees in any public or private postsecondary educational institution in this state and who reside in on-campus student housing shall be vaccinated against meningococcal disease. Institutions of higher education must provide the student or the student's parents or other legal representative detailed information on the risks associated with meningococcal disease and on the availability and effectiveness on any vaccine.

The statute permits the student or, if the student is a minor, the student's parent or other legal representative, to sign a written waiver stating that the student has received and reviewed the information provided on the risks associated with meningococcal disease and on the availability and effectiveness of any vaccine, and has chosen not to be or not to have the student vaccinated.

Student's Name: _____ Social Security # _____

Birth date: _____ Term/Year of enrollment: _____

- 1) I have received and reviewed detailed information on the risks associated with meningococcal disease, and
- 2) I have received and reviewed information on the availability and effectiveness of any vaccine (against meningococcal disease), and
- 3) ___ I have been vaccinated or ___* I have chosen not to be vaccinated against meningococcal disease.
(Please check one) If you have been vaccinated you must provide documentation.

Signature: _____ Date: _____

When student is under 18 years of age, the following must also be completed.

As the parent, guardian or other legal representative, I certify that the student named above is a minor and that I have received and reviewed the information provided and that I have chosen not to have the student vaccinated against meningococcal disease.

Signature: _____ Date: _____

*With this waiver, I seek exemption from this requirement. I voluntarily agree to release, discharge, indemnify and hold harmless Eastern Oklahoma State College, its officers, employees and agents from any and all costs, liabilities, expenses, claims, demands, or causes of action on account of any loss or personal injury that might result from my decision not to be immunized against meningitis. By not being immunized I realize if there is case of meningitis on campus I will be required to leave campus and remain off campus until it is deemed safe to return.

Eastern Oklahoma State College

Missing Student Policy & Procedure

This Policy establishes a framework for locating and assisting residential students who are reported missing. A student shall be deemed missing when he or she is absent from the College for more than 24 hours without any known reason. All reports of missing students shall be directed to EOSC Campus Police who shall investigate each report and make a determination whether the student is missing in accordance with this policy. All students shall have the opportunity to identify an individual to be notified by the college in case a student is determined to be missing. If a missing student is under 18 years of age, EOSC Campus Police is required to notify the parent or guardian of the missing student not later than 24 hours after the determination by Campus Police that the student is missing. Campus Police will also notify the Wilburton Police Department and Latimer County Sheriff's Office not later than 24 hours after it determines that the student is missing. The Residence Life Coordinator shall have the responsibility to make provisions of this policy and the procedures set forth below available to all residential housing students.

All students living in a residence hall are offered the opportunity to identify a "registered" person of contact who will then be utilized as the person to be notified in the case of a missing student report. This registered contact will be the ONLY person notified in the case of a missing student report for all students 18 years of age or older. Parents will be the only option for contact for any student under the age of 18 who is NOT emancipated.

1. Any report of a missing student, from whatever source, should immediately be directed to Campus Police.
2. When a student is reported missing Campus Police shall:
 - a) Initiate an investigation to determine the validity of the missing person report.
 - b) Contact the Dean of Students.
 - c) Make a determination as to the status of the missing student.
 - d) Notify the individual identified by the missing student as the emergency contact within 24 hours of making a determination that the student is missing.
 - e) If the missing student is under the age of 18, notify the student's custodial parent or guardian as contained in college records within 24 hours of the determination that the student is missing.
 - f) Notify the Wilburton Police Department and Latimer County Sheriff's Office within 24 hours after determining that the student is missing.

If I am reported "missing" 24 hours or longer, please notify:

Registered contact person: _____

Contact Phone Number: _____

Contact Address: _____

Student Name (printed): _____

Student Signature: _____

Residence Life Policy for Eastern Oklahoma State College

Level 1 Offense (Disciplinary Warning plus \$25.00 fine):

Open flame, including but not limited to candles, incense, and oil burning lamps

Litter or unclean/unsanitary conditions in dorm room, outside doorway or hallways

Loud, rowdy or interruptive behavior in residence building, dorm room or hallways

Misuse, sharing or duplication of resident keys

Unauthorized removal or use of campus furniture (must have prior written permission from Resident Life Coordinator)

Unauthorized room change (must have prior written permission from Resident Life Coordinator)

Pets without medical documentation for use as a service animal

No appliances except for: 1 microwave (under 600 watts) and 1 refrigerator (5 cubic feet or less) per room. Any other appliances and electrical cords must be approved by the Resident Life Coordinator.

Level 2 Offenses: (Disciplinary Warning plus \$100.00-\$500.00 fine):

Tobacco, E-Cigarette, E-Vapes

Unauthorized guest or unapproved overnight guest (must have prior written permission from Resident Life Coordinator)

Alcohol Violation: Consumption or possession (empty or full bottles)

Fighting, hazing or offensive, disorderly, disrespectful behavior

Moving out dorm or resident housing without an official check out by the Resident Life Coordinator

Destruction, defacement, or tampering with College property or property of residents, including but not limited to the following: internet equipment, fire and smoke alarms, fire extinguisher, smoke detector, safety lighting, exit signs, cameras, sprinklers, breaker boxes, electrical wiring or cables, plumbing fixtures or pipes, entrance/exit doors, interior door, and college signage, ceiling tiles or furniture

Level 3 Offenses (Suspension or expulsion from campus housing plus fine):

Possession or use of drugs (including marijuana) and/or drug paraphernalia and/or intent to distribute

Providing alcohol to minors

Bullying, harassment or sexual misconduct

Robbery, theft, and unauthorized entry and/or threat or use of force

Possession and/or use of firearms and/or any other weapons

Unauthorized pyrotechnics or fireworks on campus

Student Signature

Student ID

Date