

Program Review Summary
3.7 Academic Program Review - 2019
Associate of Arts in English

Description of the program's connection to the institutional mission and goals:

The English Department of Eastern Oklahoma State College is open to input from all segments of the institution and the community by trying to offer courses that will assist in meeting the general education demands of other programs on campus or on-line.

The curriculum for the students who major in English consists of freshman and sophomore level courses. Students completing this major may wish to further their education by pursuing a four-year degree or beyond to acquire a professional position. The English curriculum should enable any student to enter and succeed in a four-year college or university with a major in this field.

The English Department offers day, evening, and on-line courses designed to enhance one's ability to communicate effectively through the written word.

3.7.5 Process (Internal/External Review):

Previous Reviews and Actions from those reviews:

John D. Garofoli reviewed the English Department as guided by the Associate of Art/Sciences Self-Study supplied by the Academic Vice-President. The procedure involved gathering information from the Eastern Oklahoma State College Academic Plan book, the Eastern Oklahoma State College Academic Catalog, the Office of Academic Affairs, the Office of the Registrar, and the Eastern Oklahoma State College Library.

Analysis and Assessment (including quantitative and qualitative measures) noting key findings from internal or external reviews and including developments since the last review:

The English department attempts to improve students' ability to think critically, to organize effectively, and to express themselves in clear, forceful, and correct written English. The department encourages students to read widely and analytically the most significant pieces of literature as well as for aesthetic pleasure.

The English department administers pretests on grammar and writing in Engl 0123 Fundamentals of English and Engl 1113 Freshman Composition I which is followed with a post test at semester end. In Engl 1213 Freshman Composition II a writing test is administered at the end of the semester. The grading and scoring of the tests are completed by English faculty and reported to the English chair each semester. The results are reviewed and curriculum decisions are made based on test results. The faculty have identified that many students come to college with very inadequate skills in grammar and language usage.

Centrality of the Program to the Institution's Mission: *(Institution's response/rationale should follow each criteria of this policy; (Size of box provided is NOT an indicator of the length of response expected; please include as much information as needed to thoroughly address each standard.)*

- A. The English Department of Eastern Oklahoma State College is open to input from all segments of the institution and the community by trying to offer courses that will assist in meeting the general education demands of other programs on campus or off campus.

The table reflects the size of specialized classes during the last five years.

Year	Engl 1113	Engl 1213	Engl 2413	Engl 2543	Engl 2653	Engl 2773	Engl 2883
2014-15	417	362	08	22	10	14	15
2015-16	524	485	08	11	00	17	15
2016-17	533	421	12	24	03	14	21
2017-18	497	467	03	25	03	00	20
2018-19	538	499	00	13	14	12	11

The curriculum for the students who major in English consists of freshman and sophomore level courses as listed above. Students completing this major may wish to further their education by pursuing a four-year degree or beyond to acquire a professional position. The English curriculum should enable any student to enter and succeed in a four-year college or university with a major in this field.

The English Department offers day, evening, and on-line courses designed to enhance one's ability to communicate effectively through the written word.

B. Vitality of the Program:

B.1. Program Objectives and Goals:

Goals: Students successfully completing the English degree plan at Eastern should be prepared to enter a four-year college or university at the junior level and be competitive with fellow students in the area of English. Students successfully completing the English studies at Eastern should have a relatively high competency level upon completion of this program in the following areas:

1. The ability to read and analyze
2. The ability to think critically
3. The ability to express oneself in writing and speaking
4. The ability to be well read
5. The ability to retrieve and utilize information in research

Objectives:

1. Students will demonstrate the ability to think critically, to organize effectively, and to express themselves in clear, forceful, and correct English.
2. Students will identify, analyze, and interpret elements of literature.
3. Students will read the most significant works of major British authors.
4. Students will read the most significant works of major American authors.
5. Students will understand a need for mastery of the English language.
6. Students will develop an awareness that literature reflects the political, social, religious, and philosophical beliefs and tensions of its age.
7. Students will study the transformation of the English language from Old English to Middle English to Modern English.
8. Students will demonstrate independent study and research skills.

B.2. Quality Indicators (including Higher Learning Commission issues):

Not applicable.

B.3. Minimum Productivity Indicators:

Time Frame (e.g.: 5 year span)	Head Count	Graduates

2014-15	4	0
2015-16	6	1
2016-17	3	0
2017-18	0	0
2018-19	1	0

B.4. Other Quantitative Measures:

b.4.a. Number of courses taught exclusively for the major program for each of the last five years and the size of classes:

List or attach list of courses

2014-15 Engl 2413-8; Engl 2543-22; Engl 2653-10; Engl 2773- 14; Engl 2883- 15
 2015-16 Engl 2413-08; Engl 2543-11; Engl 2653-0; Engl 2773-17; Engl 2883-15
 2016-17 Engl 2413-12; Engl 2543-24; Engl 2653-03; Engl 2773-14; Engl 2883-21
 2017-18 Engl 2413-03; Engl 2543-25; Engl 2653-03; Engl 2773-0; Engl 2883-20
 2018-19 Engl 2413-0; Engl 2543-13; Engl 2653-14; Engl 2773-12; Engl 2883-11

b.4.b. Student credit hours by level generated in all major courses that make up the degree program for five years:

The English major is a sixty-one hour program to be completed in four semesters at Eastern. General Education courses are offered each semester and major courses are offered on a rotational system at least once each academic year. The English major requires (40) forty credit hours of general education and twenty-one credit hours of major courses to complete the degree. Each student enrolled as an English major needs (12) twelve credit hours per year (six credit hours per semester) in English courses.

b.4.c. Direct instructional costs for the program for the review period:

For Fiscal Year 2019 (FY19):

Full-Time Instructors Salaries: \$175,000

Adjunct Instructors Salaries: \$44,800.00

Department Budget: \$1,350.00

b.4.d. The number of credits and credit hours generated in the program that support the general education component and other major programs including certificates:

The English Department provides general education courses for all majors and certificates campus wide. This department offers basic developmental reading and English courses concerned with assisting students in gaining skills in areas of deficiency for all majors. Also, the department offers freshman composition classes each semester along with literature classes which can be taken to fulfill humanities requirements for other majors.

b.4.e. A roster of faculty members, faculty credentials and faculty credential institution(s). Also include the number of full time equivalent faculty in the specialized courses within the curriculum:

Faculty	Credential	Institution that granted degree
Cadle, Haley- Full Time (FT)	Masters of Science, 2018	Northeastern State University
Dobry, Betty-FT	Masters of Arts, 2000	University of Central Oklahoma
Garofoli, John-FT	Masters of Ed, 1987	East Central University
Givens, Dr. Billye-FT	Ed D, 1980	Oklahoma State University
Sandefur, Lowell-FT	Masters of Science, 2009	Oklahoma State University
Schweitzer, Lee Anne-FT	Bachelors of Art, 1966	Southeastern Okla. State University
Turner, Kristen- FT	Masters of Art, 2012	Northeastern State University
Baldrige, Stella- Adjunct	Masters, 1989	Oklahoma University
Berry, Dr. Kelis- Adjunct	Ed D, 1998	Texas A & M, Commerce
Bryant, Cynthia- Adjunct	Masters of Ed, 2004	Southeastern Okla. State University
Denny, Erin- Adjunct	Masters of Ed, 2018	East Central University
Gamble, Kelly- Adjunct	Masters of Fine Arts, 2012	Southern New Hampshire Univ.
King, Dr. Bruce- Adjunct	Ed. D, 1998	Texas A & M, Commerce
Moore, Dr. Sherry- Adjunct	Ed. D, 1998	Texas A & M, Commerce
White, Carolyn- Adjunct	Masters of Ed, 1999	Southeastern Okla. State University

Add more rows if needed

b.4.f. If available, information about employment or advanced studies of graduates of the program over the past five years:

This information is not available at this time.

b.4.g. If available, information about the success of students from this program who have transferred to another institution:

Traditionally students in the English Program have transferred to East Central University, Southeastern Okla. State University, and Northeastern Okla. State University. The records from these universities show Eastern students have attained success in their respective programs. The universities have responded favorably to the success of Eastern students.

B.5. Duplication and Demand:

In cases where program titles imply duplication, programs should be carefully compared to determine the extent of the duplication and the extent to which that duplication is unnecessary. An assessment of the demand for a program takes into account the aspirations and expectations of students, faculty, administration, and the various publics served by the program. Demand reflects the desire of people for what the program has to offer and the needs of individuals and society to be served by the program.

Address Demand: Demand for the English Program has continued to remain strong, as job opportunities are available for students successful in this program.

- b.5.a.** Detail demand from students, taking into account the profiles of applicants, enrollment, completion data, and occupational data:
The English Department offers general education courses for all the other majors throughout the college. These course are in demand each semester.
- b.5.b.** Detail demand for students produced by the program, taking into account employer demands, demands for skills of graduates, and job placement data:
Students enrolled in the English Program have gone on to become English teachers, work in the journalism field, and work in business and industry.
- b.5.c.** Detail demand for services or intellectual property of the program, including demands in the form of grants, contracts, or consulting:
Through recent grants, the college has been able to expand student services and enhance technology in the academic programs. Those grants include federal grants: Gear Up Program, Title III- Pathways to Success, and Trio Student Support Services. These grants assist in the areas of: student recruitment, academic advising, individual and group tutoring, study centers with computer access, personal counseling, career guidance, financial literacy, student success, university visits/tours, university transfer assistance, and cultural/social activities. The Title III Grant- Pathways to Success has developed a student writing lab which is also available on-line. There is also a tribal program, Choctaw Nation-College Freshman Year Initiative, available to students of Indian heritage.
- b.5.d.** Detail indirect demands in the form of faculty and student contributions to the cultural life and well-being of the community:
The majors of this program use this degree to transfer to a university to obtain a Bachelor of Arts degree in English which will enable them to teach English. Also, some use the degree for editing and communication jobs. This program also offers basic required course for other majors outside the field of study, such as freshman composition classes and literature classes which can be taken to satisfy humanities requirements. Most other programs utilize these courses to satisfy liberal arts credits required within the general education section of their degree plan.
- b.5.e.** The process of program review should address meeting demands for the program through alternative forms of delivery. Detail how the program has met these demands:
In the English department we are presently offering courses by Interactive Television and Zoom to our three branch campuses and to area high schools for concurrent enrolled students. The classrooms are equipped with smart boards computers, and big screen TV's to enhance delivery and increase interaction. English classes offered on-line have been greatly expanded. Each semester the English department offers classes in freshman composition and literature. All

courses use Blackboard as a media. Students also have available an on-line writing lab and tutoring through the Title III grant.

B.6. Effective Use of Resources:

Resources include financial support, (state funds, grants and contracts, private funds, student financial aid); library collections; facilities including laboratory and computer equipment; support services, appropriate use of technology in the instructional design and delivery processes, and the human resources of faculty and staff.

The Eastern library maintains an adequate collection of books, magazines, newspapers, periodicals, videotapes, and DVD's on specific topics. These resources provide students reference materials and reading assignments for various English classes. The primary facilities used for the classes in this program provide adequate classroom space, Computers have enhanced the technology available to students with computer labs available in various buildings. Support services provided to students of the English Program: financial aid, student support services, student services, business office, bookstore, learning resources/tutoring, food services, advisement/counseling, physical plant and custodial, public information office, academic affairs, and the office of the President. Equipment used in the English classes include Promethean boards, tablets, audio equipment, and various other instructional aides.

Institutional Program Recommendations: (describe detailed recommendations for the program as a result of this thorough review and how these recommendations will be implemented, as well as the timeline for key elements)

Recommendations	Implementation Plan	Target Date
Since the English Program is vital to other programs offering general education courses, it is recommended the program be maintained and expanded to meet the needs of the students.	Click here to enter text.	Continue the English Program for the next five years.
Click here to enter text.	Click here to enter text.	Click here to enter text.

Summary of Recommendations:

	Department	School/College	Institutional
Possible Recommendations:	Since the English Program is vital to other programs offering general education courses, it is recommended the	Eastern Oklahoma State College	Click here to enter text.

	program be maintained and expanded to meet the needs of the students.		
Expand program (# of students)			
Maintain program at current level	Click here to enter text.	Click here to enter text.	Click here to enter text.
Reduce program in size or scope	Click here to enter text.	Click here to enter text.	Click here to enter text.
Reorganize program	Choose an item.	Choose an item.	Choose an item.
Suspend program	Choose an item.	Choose an item.	Choose an item.
Delete program	Choose an item.	Choose an item.	Choose an item.

Department/
Program Head _____
(Signature)

Date _____

Dean _____
(Signature)

Date _____