



MINUTES
BOARD OF REGENTS REGULAR SCHEDULED MEETING
February 19, 2021 10:30 A.M.

The Board of Regents for Eastern Oklahoma State College met for the regular scheduled meeting at 10:30 a.m., February 19, 2021, via ZOOM.

Members of the Board present:

Mr. Brian Lott, Vice Chair
Mrs. Cara Bland, Secretary
Mr. Bobby Mouser, Member
Mrs. Loise Washington, Member
Mr. Latt Jeffrey, Member
Mr. Larry Spradley, Member

Members absent:

Mrs. Teresa Jackson, Chair

Others present:

Dr. Janet Wansick, President
Dr. Patricia Ratliff, Vice President of Academic Affairs
Mrs. Trish McBeath, Vice President of Student and External Affairs
Ms. Trisha White, Director of Finance
Mrs. Anne Brooks, Dean-McAlester Campus
Mrs. Candace Raney, Executive Assistant to the President and to the Board of Regents
Mrs. Teresa Brady, Staff Council Chair

A. Regent Lott called the meeting to order at 10:30 a.m.

B. Regent Lott declared a quorum present.

C. **INTRODUCTION OF GUESTS**

None

D-1. **BOARD MINUTES**

1. Regular Scheduled Meeting on December 11, 2020.

Regent Mouser moved and Regent Bland seconded to approve item D,1, as presented.

Those voting aye: Regent Bland, Regent Jeffrey, Regent Lott, Regent Mouser, Regent Spradley.
No: None. Abstentions: Regent Washington Absent: Regent Jackson. The motion carried.

E. RESOLUTIONS

None

F. POLICY AND OPERATIONAL PROCEDURES

None

G. INSTRUCTIONAL PROGRAMS

1. New embedded certificate Ranch Management Stocker Operation
2. New AAS in Applied Technology
3. Revised embedded certificate Meat Processing and Food Safety
4. Revised AAS Meat Processing and Food Safety

Regent Bland moved and Regent Washington seconded to approve item G,1-4, as presented.

Those voting aye: Regent Bland, Regent Jeffrey, Regent Lott, Regent Mouser, Regent Spradley,
Regent Washington No: None. Abstentions: None Absent: Regent Jackson. The motion carried.

H. BUDGETARY ACTIONS

1. Payroll & Claims

- i. December 2020- in the amount of \$2,054,095.45.
- ii. January 2021- in the amount of \$1,897,852.83.

Regent Bland moved and Regent Spradley seconded to approve item H,1, i, ii, as presented.

Those voting aye: Regent Bland, Regent Jeffrey, Regent Lott, Regent Mouser, Regent Spradley,
Regent Washington No: None. Abstentions: None Absent: Regent Jackson. The motion carried.

I. OTHER BUSINESS AND FINANCIAL MATTERS

None

J. CONTRACTUAL AGREEMENTS

1. Internal Audit Contract between EOSC and Crawford & Associates
2. NACTEP Choctaw Nation of Oklahoma: STEM
3. CACE (Carl Albert, Connors State & Eastern Oklahoma State College) Agreement
4. Nursing Program
 - i. Wilburton Public Schools
 - ii. Oklahoma State Department of Health, District 9 MIPS

Regent Spradley suggested on Item J-1, Internal Audit Contract with Crawford & Associates, that we request Crawford & Associates to include Capital Assets Records and Accounting Assistance to their Scope of Services. Trisha White will contact Crawford and Associates regarding this request.

Regent Spradley moved and Regent Bland seconded to approve item J,1-3,4, i, ii, as presented.

Those voting aye: Regent Bland, Regent Jeffrey, Regent Lott, Regent Mouser, Regent Spradley, Regent Washington No: None. Abstentions: None Absent: Regent Jackson. The motion carried.

K. TRAVEL

1. Out of State Travel

Regent Jeffrey moved and Regent Washington seconded to approve item K, as presented.

Those voting aye: Regent Bland, Regent Jeffrey, Regent Lott, Regent Mouser, Regent Spradley, Regent Washington No: None. Abstentions: None Absent: Regent Jackson. The motion carried.

L. NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

M. PURCHASE REQUEST

None

N. STUDENT SERVICES/ACTIVITIES

None

O. PURCHASE REQUEST

None

P. OTHER INFORMATIONAL MATTERS NOT REQUIRING ACTION OF THE BOARD

1. OSRHE Legislative Agenda
2. OSRHE Public Agenda

Dr. Wansick shared copies of the Legislative and Public Agenda that was received from OSRHE.

Q. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

1. Personnel Report
2. President's Report
McAlester Report-Anne Brooks

- McAlester campus water supply is low due to many water line breaks in the city from the recent freezing temperatures, but no leaks found on campus.

Trisha White-Director of Finance Report

- Trisha gave the group a detailed Cash Flow Report. (Report attached)
- Trisha reported that we received additional CARES Act funds (CARES Act II) in the amount of \$468,000 to be paid directly to students, \$1.5 million in institutional funds. We are looking at purchasing two 15-passenger vans along with reimbursing ourselves in the amount of \$350,000 for a loss in tuition revenue.

Dr. Patricia Ratliff-Vice President of Academic Affairs Report

- Dr. Ratliff gave a brief overview of the Spring Enrollment Numbers. (Report attached)

Trish McBeath-Vice President of Student and External Affairs Report

COVID-19 Updates

- After experiencing a spike in cases after returning to campus in January, things have been quiet and we've had very few new cases reported in the past few weeks.
- We continue to post our weekly statistics on the website at eosc.edu/covid

Sapphire Ball

- We have decided to proceed with an in-person event on April 24, 2021. However, it will be scaled back from our traditional event due to COVID-19.
- Honorees will be limited to 11 guests each, which will be a maximum of two tables each. Honoree tables will be set up in "pods" and each pod will be socially distanced from the other tables.
- There will be no general admission tickets sold. Only honorees, their guests and essential staff. The event will be livestreamed for those who wish to watch from home.
- The silent and live auctions will be moved to an online platform so that more people can participate.
- We will be contacting those who purchased tickets last year and asked us to hold them. Hopefully they will decide to donate the cost of their ticket to help with the lost revenue for a scaled back fundraising event.

Higher Ed Day

- The Oklahoma State Regents for Higher Education's annual Higher Ed Day was scheduled for February 14. Due to the winter storms, it was postponed and rescheduled for March 9, 2021.
- Due to COVID-19, the event is virtual this year. Eastern will participate with student testimonial videos, social media messages and a live Zoom meeting with students, staff and area legislators.

Amy Armstrong-Vice-President for Administrative Services Report

- Dr. Wansick, on behalf of Amy, reported that all W-2's have been processed.
- OMTI will now offer classes in Poteau. The trainings offered by OMTI help meet the requirements of Mine Safety and Health Administration and the State of Oklahoma.
- GEAR UP is working on virtual ACT Prep classes for participating schools.

Dr. Janet Wansick-President Update

- Dr. Wansick shared with board members a list of meetings that she attended during the month.
- Dr. Wansick reported that we did have a water leak in the cafeteria area due to the freezing temperatures. Maintenance Department acted quickly and made the needed repairs to prevent additional damage. There were a few other minor leaks in the apartments but those were repaired. Alan Moss and his team have been continuously watching for additional leaks so that they can be repaired as soon as possible.
- Update on Huron cohort study. EOSC will be one of five institutions (EOSC, Carl Albert, Connors State, Northeastern & Southeastern) participating in the study that has been requested by Oklahoma State Regents. She met virtually with the Presidents from the five institutions along with the State Regents' Systems Innovation Committee for the first of two collaboration workshops. One of the items that Huron has catalogued is our current efficiency initiatives, collaborations, and measurements of success across Cohort 1 and has highlighted these successes for the System Innovations Committee. The Committee reassured the Presidents that this study has nothing to do with consolidation or closure.
- EOSC Nursing instructors and students are currently assisting with COVID vaccinations at various sites across the area.
- Dr. Wansick advised that she is watching legislation concerning Higher Education.
- Ag Update-Meat processing lab is nearly completed. A virtual and in-person open house will be scheduled. The Meat Judging team placed 2nd in the Mountain West Intercollegiate Meat Judging Contest A Division in Laramie, Wyo., with this being Eastern's first year back competing in collegiate meat judging contests, we are very proud of the work that the students and coach have put in. They have bought into a program that is rich in history and have made tremendous strides throughout the year. Zin-pro study continues to do well even though being delayed due to the weather. We have been asked to participate in three more studies. We are proceeding with the stocker management position and hope to have the vacancy filled soon.
- We are working with Kaben Smallwood on a USDA Rural Business Development Grant for aquaponic research. EOSC could directly benefit through the creation of an educational pipeline for students that attend and graduate from EOSC and are interested in further studying Aquaponics. Under the Rural Business Development Grant, EOSC students would be able to continue pursuing their interest in aquaponics at OSU. The creation of such an educational pipeline would not only benefit students interested in aquaponics but also the OK aquaponic community as it shows

Institutions for Higher Learning in Oklahoma are committed to providing opportunities for aquaponics to grow within the state.

R. ADJOURNMENT

Regent Lott reported that the next Board Meeting will be on Friday, March 12, 2021 at 10:30 a.m. in the EE Tourtellotte Student Center Ballroom located on the Wilburton campus.

Regent Washington moved and Regent Mouser seconded to adjourn the meeting at 11:32 a.m.

Those voting aye: Regent Bland, Regent Jeffrey, Regent Lott, Regent Mouser, Regent Spradley, Regent Washington No: None. Abstentions: None Absent: Regent Jackson. The motion carried.

CERTIFICATE

I, Cara Bland the duly appointed Secretary of the Board of Regents for Eastern Oklahoma State College, do hereby certify that the above and foregoing are true and correct copies of the minutes of this Board at their Regular Scheduled Meeting hereof, truly and lawfully held on the 19th day of February 2021.



Cara Bland, Secretary



Brian Lott, Vice-Chair

EASTERN OKLAHOMA STATE COLLEGE
Cash Flow Projection through
February 28 2021
as of
February 14, 2021

	290 FUND	700 FUND
STATE CASH BALANCE February 14, 2021	\$ 953,484.16	\$ 1,146,008.36
ECU - McAlester Credit Hours, Spring 2020, estimate	\$ 3,800.00	
SOSU - McAlester Credit Hours, Spring 2021, estimate	\$ 4,000.00	
PELL Reimbursement	\$ -	\$ 1,080,000.00
Indirect Cost December & January, estimate		\$ 30,630.18
Financial Aid Transfer	\$ 858,409.62	\$ (858,409.62)
<i>Total Available</i>	<u>\$ 1,819,693.78</u>	<u>\$ 1,398,228.92</u>
 Outstanding Purchases:		
Estimated Outstanding Purchase Orders	\$ 18,649.23	\$ 7,050.79
Outstanding Requisitions	\$ 14,718.84	\$ 520.00
Credit Card Reimb	\$ 26,137.48	\$ (63,260.46)
Utilities	\$ 70,400.00	\$ 40,500.00
Bookstore, estimate		\$ 125,480.00
<i>Total Requisitions and Purchase Orders</i>	<u>\$ 129,905.55</u>	<u>\$ 110,290.33</u>
 Projected Payroll:		
Hourly	\$ 156,625.78	\$ 19,782.00
Adjunct	\$ 72,110.06	\$ 3,071.92
Monthly	\$ 406,986.74	\$ 6,402.89
<i>Total projected Payrolls</i>	<u>\$ 635,722.58</u>	<u>\$ 29,256.81</u>
 PROJECTED BALANCE AS OF February 28, 2021	 <u>\$ 1,054,065.65</u>	 <u>\$ 1,258,681.78</u>
 Comparison:		
<i>Projected Balance as of December 31, 2020</i>	\$ 894,369.30	\$ 908,625.47
<i>Projected Balance as of February 28, 2020</i>	\$ 1,241,522.26	\$ 868,570.08

ENROLLMENT COMPARISON SPRING 2021 FINAL

Student Enrollment	Spring 2020	Spring 2021	% Change	Spring 2020	Spring 2021	% Change	Spring 2020	Spring 2021	% Change
	FINAL	FINAL	FINAL	FINAL	FINAL	FINAL	FINAL	FINAL	FINAL
	Headcount			FTE			Hours		
TOTAL	1,290	1,143	-11.40%	847.60	760.38	-10.29%	12,714	11,406	-10.29%
Full-Time	618	522	-15.53%	584.07	476.60	-18.40%	8761	7149	-18.40%
Part-Time	665	621	-6.62%	258.60	284.93	10.18%	3879	4274	10.18%
Total Students in face-to-face	516	428	-17.05%	558.73	446.13	-20.15%	8,381	6,692	-20.15%
Total Online	763	715	-6.29%	286.67	269.53	-5.98%	4,300	4,043	-5.98%
Men	443	375	-15.35%	300.30	262.14	-12.71%	4,505	3,932	-12.72%
Women	840	768	-8.57%	542.33	499.40	-7.92%	8,135	7,491	-7.92%
Freshmen	505	430	-14.85%	410.73	348.53	-15.14%	6,161	5,228	-15.14%
Sophomore	435	418	-3.91%	323.60	310.07	-4.18%	4,854	4,651	-4.18%
Concurrent	335	252	-24.78%	110.47	78.87	-28.61%	1,657	1,183	-28.61%
Non-Degree Seeking	15	43	186.67%	2.80	24.93	790.36%	42	374	790.48%
Special (Concurrent and NDS)	350	295	-15.71%	113.27	103.80	-8.36%	1,699	1,557	-8.36%