



BOARD OF REGENTS REGULAR MEETING
November 17, 2023, 10:30 am.

The Board of Regents for Eastern Oklahoma State College met for the regularly scheduled meeting at 10:30 am, November 17, 2023, in the Conference Room at the Southeastern Oklahoma State University/McCurtain County Campus located at 2805 NE Lincoln Road, Idabel, OK 74745.

Members of the Board present:

Leland Walker, Chair
Latt Jeffrey, Vice-Chair
Larry Spradley, Secretary
Eric Bilderback, Member
Cara Bland, Member
Jerry Hamilton, Member
Brian Lott, Member

Members absent:

None

Others present:

Dr. Janet Wansick, President
Trisha White, Vice President of Business Affairs
Dr. Cathy Cogburn, Faculty Council Chair
Melanie Sims, Staff Council Chair
Candace Raney, Executive Assistant to the President & Assistant to the Board
Julie Jefferson, Enrollment & Recruiting Coordinator, Idabel Campus
Jacob Sitton, Marketing Coordinator
Hannah Truitt, Director of Recruitment & Retention
Tracie Teague, Marketing Coordinator
Lucas Hedgecock, Student Activities & Housing Coordinator
Gina Bullock, Dean of Nursing
Elizabeth Dorsey
Jamie Fields
Jennifer Watson
Heather Spiegel

Guests:

Maddi Wright, Eastern Student Government Association Representative
Jerod Lundry, EOSC Foundation
John Redman
Randy Holeman, OSU Extension Forestry Research Station
Stephen Davis, Executive Vice President, Taylor Duncan Interests, LLC



Spencer Taylor, Taylor Duncan Interests, LLC
Lauren Davis
Kinsey Duarte with Artledge and Associates

- A. Regent Walker called the meeting to order at 10:30 a.m.
- B. Candace Raney took roll and declared a quorum present.

C. INTRODUCTION OF GUESTS

President Janet Wansick introduced guests Maddi Wright representing the Eastern Student Government Association, Jerod Lundry from the EOSC Foundation Board, Dr. Cathy Cogburn, Faculty Council Chair, and Melanie Sims, Staff Council Chair.

Housekeeping note from Regent Walker: Any texts related to Eastern during the meeting should be recorded in the minutes. Please refrain from checking texts until we conclude to streamline the process. Additionally, lunch will be provided after the meeting, and, post-adjournment, limit regents sitting together to three to avoid conducting business informally.

The Board resolved to modify the agenda by adjusting the order of business. The revised sequence moved "Item J-Contractual Agreements" to the first of the meeting. This adjustment was made for guests to make their presentation and be able to leave.

J. CONTRACTUAL AGREEMENTS (Other than construction)

1. Easement-Aaron Track Proposal

Regent Walker introduced Mr. Steven Davis, Vice President of Taylor Duncan Interests, LLC, and his partner, Spencer Taylor. Hailing from Dallas, they bring a wealth of experience in development projects. Mr. Davis addressed the Board, expressing their interest in establishing a rural, gated community north of Wilburton. He sought the Board's approval for two easements crucial for utilities and access in the proposed development.

Regent Jeffrey moved to grant the requested easements as requested. Regent Spradley seconded the motion.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: None

The motion carried.

D. BOARD MINUTES

1. Minutes of the Regular Meeting of the Board held on September 15, 2023

Regent Bilderback moved, and Regent Jeffrey seconded to approve the September 15, 2023, board minutes as presented.



Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: None
The motion carried.

E. RESOLUTIONS
None

F. POLICY AND OPERATIONAL PROCEDURES

1. Graham-Leach-Bailey Act Policies
 - i. Risk Management Policy
 - ii. Change Management Process
 - iii. Safeguarding Customer Information Policy
 - iv. Operational Security Policy

Regent Bilderback moved, and Regent Jeffrey seconded to approve the policies with the recommended corrections. (See attached)

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: None
The motion carried.

G. INSTRUCTIONAL PROGRAMS/ACADEMIC ACTIVITIES

1. Forestry Tech Certificate

Regent Spradley moved, and Regent Hamilton seconded to approve the Forestry Tech Certificate as presented.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: None
The motion carried.

The Board resolved to modify the agenda by adjusting the order of business a second time. This moved "Item I-Other Business and Financial Matters" forward to this point in the meeting. This adjustment was made to allow our guests to make their presentation and leave if so desired.

I. OTHER BUSINESS AND FINANCIAL MATTERS

1. External Audit

Regent Bland moved, and Regent Lott seconded to accept the External Audit as presented. Trisha White introduced Kency Duarte, CPA representing Arledge and Associates. Mr. Duarte presented the report for the year ending June 30, 2023. Mr. Duarte commended the accounting staff for doing a great job with internal controls and good segregation of duties. (report attached)

Those voting aye: Regent Bilderback, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: Regent Bland
The motion carried.



H. BUDGETARY ACTIONS

1. Payroll & Claims -September 2023 in the amount of \$2,339,203.82

Trisha White gave a detailed monthly expenditure report explaining purchases over \$5,000.

Regent Bland moved, and Regent Bilderback seconded to approve the payroll & claims for September 2023 as presented.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: None

The motion carried.

2. Payroll & Claims -October 2023 in the amount of \$2,790.662.44

Trisha White gave a detailed monthly expenditure report explaining purchases over \$5,000.

Regent Spradley moved, and Regent Lott seconded to approve the payroll & claims for October 2023 as presented.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: None

The motion carried.

K. NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

L. PURCHASE REQUEST

None

M. STUDENT SERVICES/ACTIVITIES

None

N. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

O. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

2. President's Report-Dr. Janet Wansick

- Trisha White gave a detailed cash flow projection, listing sources and uses of funds/budget analysis for the month ending November 2023.

Regent Walker brought to our attention an item in the 700 Auxiliary Fund-October 2023 report on page 5. Specifically, under 51-Student Activities, he noted an allocation for 'Newspaper,' which is no longer applicable as we no longer have a newspaper. In light of this, Regent Walker suggested reallocating the \$500 budgeted for 'Newspaper' to the 'Theatre' budget. This reallocation, he



explained, would support the production of 'Wizard of Oz,' a co-sponsored event with the Latimer County Arts Council. Dr. Wansick and Trisha agreed to consider this recommendation.

- Dr. Wansick introduced Hochatown Mayor Dian Jordan, who is an Eastern Alumni.
- Hannah Truitt gave a short recruitment update.
- Dr. Wansick reported that we received a TSET grant in the amount of \$55,000 that will allow us to do a feasibility study on Miller Hall.
- Handouts were shared with the Board for review. (Attached)
 - 2023-2024 Recruitment, Marketing & Retention Efforts for October/November
 - Cash Flow Projection-November 2023
 - Graham-Leach-Bailey Act (GLBA) Report
 - President's Evaluation Tool Committee Update

3. **Chairman's and Regent's Report-Regent Leland Walker**

- Regent Walker advised that the next board meeting is December 8, 2023, at 10:30 a.m. at the Eastern Oklahoma State College, Board of Regents Conference Room, Second Floor of the Bill H. Hill Library, 1301 West Main Street, Wilburton, OK 74578.

4. **Committee Updates**

- The President's Evaluation Tool Committee, as reported by Regent Cara Bland, was initially established with the purpose of developing an evaluation tool. However, the committee has since determined that its primary focus moving forward will be on the process of evaluating the President. During their discussions, the committee, as an entire board, conducted a thorough review of the tool. We collectively decided that it aligns with our requirements is comparable to industry standards, and, as a result, we will continue to utilize it. Following the April 2023 meeting, Regent Lott, who was the chair at the time, sat down with Dr. Wansick. They identified items that sparked questions, concerns, and accolades during their discussion. These were compiled into a list, and Dr. Wansick was asked to provide updates on the progress of those items. The current follow-up report we receive from Dr. Wansick is a valuable tool. It allows us to track progress, changes, and updates on matters discussed in previous meetings. Moving forward, Regent Bland would like to introduce the idea of a 'living document'—a follow-up report that can be updated at any time. If you have additional items or insights, please feel free to communicate those to Dr. Wansick to include them in the report. Regent Bland encouraged all Regents to review the report



upon its release thoroughly, make notes as needed, and communicate any expectations or changes you'd like to see. This process is collaborative— Dr. Wansick provides information to us, and the Board, in turn, provides feedback to her. The six-month review will take place during the December meeting.

Q. ADJOURNMENT

Regent Bilderback moved, and Regent Bland seconded to adjourn at 11:53 a.m.


Those voting aye: Regent Bilderback, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: Regent Bland
The motion carried.

CERTIFICATE

I, Larry Spradley, the duly appointed Secretary of the Board of Regents for Eastern Oklahoma State College, do hereby certify that the above and foregoing are true and correct copies of the minutes of this Board at a Special Scheduled Meeting hereof, truly, and lawfully held on November 17, 2023.



Leland Walker, Chair



Larry Spradley, Secretary