



MINUTES
BOARD OF REGENTS REGULAR MEETING
APRIL 15, 2022, 10:30 A.M.

The Board of Regents for Eastern Oklahoma State College met for the regularly scheduled meeting at 10:30 a.m., April 15, 2022, in the Clark Bass Building Boardroom, located on the McAlester Campus.

Members of the Board present:

Mr. Brian Lott, Chair
Mrs. Cara Bland, Vice-Chair
Mr. Larry Spradley, Secretary
Mr. Bobby Mouser, Member
Mrs. Teresa Jackson, Member
Mr. Latt Jeffrey, Member
Mr. Leland Walker, Member

Members absent:

None

Others present:

Dr. Janet Wansick, President
Dr. Patricia Ratliff, Vice President of Academic Affairs
Ms. Trish McBeath, Vice-President of Student & External Affairs
Ms. Amy Armstrong, Vice-President of Administrative Services
Ms. Trisha White, Director of Finance
Mrs. Anne Brooks, Dean-McAlester Campus
Mrs. Teresa Brady, Staff Council Chair
Mr. Timothy O'Neal, Faculty Staff Council
Mrs. Candace Raney, Executive Assistant to the President & Assistant to the Board
Miss Ashleigh Gay, ESGA President
Mr. Jonathan Wynn, EOSC Foundation Board Representative
Mr. Justin Kersey, Crawford & Associates

A. Regent Lott called the meeting to order at 10:30 a.m.

B. Regent Lott declared a quorum present.

C INTRODUCTION OF GUESTS

Dr. Wansick introduced EOSC Foundation Board Member, Jonathan Wynn, and Student Government Association President, Ashleigh Gay.



D. BOARD MINUTES

1. Regular Scheduled Meeting on March 11, 2022.

Regent Jeffrey moved, and Regent Mouser seconded to approve items D,1, minutes as presented. Those voting aye: Regent Bland, Regent Jackson, Regent Jeffrey, Regent Lott, Regent Mouser, Regent Spradley, Regent Walker No: None. Abstentions: None. Absent. None
The motion carried.

E. RESOLUTIONS

None

F. POLICY AND OPERATIONAL PROCEDURES

None

G. INSTRUCTIONAL PROGRAMS

1. Tenure-Jason Miller

Dr. Wansick gave a detailed report on the process for faculty to apply for tenure.

Regent Walker made the motion to amend/table item, G,1, Tenure for Jason Miller, due to his need for clarification of Mr. Miller's credentials. Motion not seconded; motion failed.

Regent Bland moved, and Regent Jackson seconded to approve items G,1, as presented.

Those voting aye: Regent Bland, Regent Jackson, Regent Jeffrey, Regent Lott, Regent Mouser, Regent Spradley No: Regent Walker Abstentions: None. Absent. None
The motion carried.

H. BUDGETARY ACTIONS

1. Payroll & Claims

i. March 2022- in the amount of \$ 4,115,879.95

Trish White gave a detailed report on the monthly expenditures for March, including explanations on all claims over \$5,000.

Regent Walker asked for an explanation on claims #25974-Official Payments, #17720-EOSC Development Foundation, and #17747- EOSC Development Foundation. Trisha gave a detailed explanation of the claims Regent Walker inquired about.

Regent Spradley inquired about the renovation of the library. Dr. Wansick advised that we are waiting on the fire inspector to come in and do a review of the space for us to be able to progress forward. We are anticipating a late June or early July completion date.

Regent Spradley moved, and Regent Bland seconded to approve items H,1, i as presented.



Those voting aye: Regent Bland, Regent Jackson, Regent Jeffrey, Regent Lott, Regent Mouser, Regent Spradley, Regent Walker No: None. Abstentions: None. Absent: None
The motion carried.

I. OTHER BUSINESS AND FINANCIAL MATTERS

1. Internal Audit

Justin Kersey, Crawford & Associates, reported on the 2021 annual internal audit. (See attached report dated April 5, 2022). The scope of services included certain internal audit type monitoring procedures in the following areas at EOOSC:

- Miscellaneous Claims Encumbrance and Pre-Audit System
- Capital Assets
- Follow-up on Prior year Recommendations.

Regent Lott requested Trish to come back and report to the board in the future with the feasibility of an annual inventory of capital assets.

Regent Bland moved, and Regent Spradley seconded to approve items I,1, as presented.

Those voting aye: Regent Bland, Regent Jackson, Regent Jeffrey, Regent Lott, Regent Mouser, Regent Spradley, Regent Walker No: None. Abstentions: None. Absent: None
The motion carried.

J. CONTRACTUAL AGREEMENTS

None

K. NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

L. PURCHASE REQUEST

None

M. STUDENT SERVICES/ACTIVITIES

None

N. PURCHASE REQUEST

None

O. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD



Personnel Report

- Dr. Wansick reported that there were no unusual personnel issues but that we have received retirement notifications from Dr. Patricia Ratliff, Alan Moss, Lowell “Buddy” Sandefur, Danny Foster & Scott Edgar, all will be effective in June 30, 2022.
- Dr. Wansick asked Tim O’Neal, Faculty Council Chair & VPAA Search Committee Chair, to give an update on the search for the Vice President of Academic Affairs position. Tim advised that the committee has narrowed the search down to three applicants and will be conducting interviews the week of April 25-29. The next phase will be for the committee to make a recommendation for two applicants to participate in interviews with the direct reports, including the division deans. The next step will be face-to-face interviews with the leadership team and a round table discussion with students before making the final decision.
- Dr. Wansick reported that we are currently accepting applications for the Physical Plant Director. We had discussed outsourcing for the position but after reaching out to other institutions that had done it, I found out that it is not a cost-saving. I told the committee, that if you can't find the right person, we're not interested in hiring somebody just to be somebody in the position. So if we don't get a good candidate for that position, we'll probably re-look at it.
- Regent Spradley inquired about the possibility of sharing the Vice President of Academic Affairs position with other institutions. Dr. Wansick advised that the closest institutions VPAA are either close to retirement, in the middle of a search themselves, or currently have a first-year person in the position.

President’s Report

Anne Brooks-McAlester Campus Dean

- Several organizations have planned meetings on campus.
- I attended a meeting at the State Capitol for extended campus administrators. We had a great discussion with other administrators and Chancellor Allison D Garrett.

Trisha White-Director of Finance Report

- Trisha gave the group a detailed Cash Flow Report along with spreadsheet listing sources and uses of funds/budget analysis for the month ending March 2022. (See attached)

Dr. Patricia Ratliff-Academic Affairs Report

- Dr. Ratliff shared information regarding enrollment for each degree/certificate program. (See attachment)
- Dr. Ratliff shared summer enrollment as of April 14, 2022. They will begin running weekly summer enrollment numbers on May 5 and running the fall enrollment numbers on June 2. (See attachment)



- Current student enrollment started April 5, and new student enrollment begins April 12.
- Dr. Ratliff advised the number of scholarship applications received this year was 279. (See attachment for comparison of scholarship applications from 2011-2022)
- During the first two weeks of April, we had a hundred students admitted according to the Registrar's office.
- There have been 234 students applying for graduation. This includes students that have completed the requirement in the Fall of 2021, Spring, and Summer of 2022. We normally have 130 students that walk the stage.
- Eastern Oklahoma State College and Choctaw Nation College FYI are partnering to host two special Choctaw Enrollment Days! Choctaw students are invited to visit with academic advisors and College FYI staff to get enrolled for the summer or fall semesters. Staff can also assist students with the admission process and answer questions. The Choctaw Enrollment Day is scheduled for Thursday, May 5 from 10 a.m. - 4 p.m. in Wilburton (Enrollment Center, 1st Floor Library Building) and Tuesday, May 17 from 10 a.m. to 5:30 p.m. in McAlester (Front Office, Wanda Bass Building).
- Upcoming Events:
 - New Nursing Student Luncheon-April 22
 - Puterbaugh Nursing Skills Lab Dedication-April 22
 - PTK Induction Ceremony-April 24
 - Annual Spring Concert by the Music Department-April 26
 - Agriculture Division Banquet-May 5
 - Nursing Pinning Ceremony-May 6
 - Commencement Ceremonies-May 6

Regent Spradley asked if we could document the interactions of our recruiters with students that are on campus and share the information with the board.

Trish McBeath- Vice President of Student and External Affairs

Sapphire Ball

- We had a wonderful Sapphire Ball last Saturday and I want to thank all of you who were able to attend.
- I'm very proud to report that we raised \$36,299 for the Sapphire Scholarship fund. That's the second-highest amount raised in the history of the event.
- Our honorees did a wonderful job with their acceptance speeches, and it was so nice to have a full room of guests on campus for the event for the first time since 2019. There were 166 tickets sold.
- Because of this successful event, we will be able to award 10 Sapphire Scholarships to students for next year.



Navigate Updates

- We officially launched our new Navigate student app with a soft rollout on April 4.
- Phase I rollout of Navigate focuses on appointment scheduling for admissions, advising, enrollment, financial aid, scholarships/work-study, and tutoring. It also includes resources and student help sections of the student application.
- Phase II rollout (likely June) will add student to-do lists, the ability to resolve holds, retention campaigns, student alerts, and case tracking.
- Up to this point, we have focused training on our frontline staff in the admissions, advising, enrollment, financial aid, student services, tutoring, and College FYI areas. More broad training across campus will be available before the Phase II rollout. And since it will happen during the summer, we will offer additional training to faculty when they return to campus in August for the fall semester.

Athletics

- We're right in the middle of softball and baseball seasons. Our softball team is currently at 14-22 and our baseball team is sitting at an unbelievable 35-1. We're well ahead in the conference standings and are currently ranked 9th in the national NJCAA rankings.

Amy Armstrong-Vice President of Administrative Services

- No Report given

Dr. Janet Wansick-President Update

- Dr. Wansick shared with board members a list of meetings that she attended during the month.
- Retirement Receptions:
 - Alan Moss & Danny Foster-May 10, 2:00-4:00
 - Dr. Patricia Ratliff-May 11, 2:00-4:00
 - Lowell "Buddy" Sandefer-May 5, 11:00-12:00
- Meats Lab Open House will be Friday, June 3, 10:00-12:00 am.
- June Board Meeting will be at 1:30 to allow time for the board to attend the Open House.
- We have been accepted to participate in the Community College Research Center (CCRC)'s summer institute on guided pathways to improve student retention and completion.
- Board of Regents Strategic Planning Session-June 24, 9:00-4:00
- EOOSC will be one of the hosts for Leadership Oklahoma's event in McAlester.



- Dr. Wansick mentioned that she looked into the possibility of incentive pay for recruitment. There's a title for statute from the federal government, from the department of education that limits who can be compensated via incentives. Several of those are in the student affairs area, recruiting and financial aid are specifically ones that are prohibited from being incentive-based pay. She will review in more detail and find out the detailed information and do an informative memo for the board. I did want you to know that we were exploring our possibilities and found out that that federal statute was there.

Chairman's & Member Report

The next regular scheduled meeting will be on Friday, May 13, 2022, at 10:30 a.m. in the Regent Board Room located on the Second Floor of the Bill H. Hill Library Building of the Wilburton Campus

P. EXECUTIVE SESSION

i. Executive Session

Regent Jackson moved, and Regent Bland seconded to enter in Executive Session at 11:55 a.m. Those voting aye: Regent Bland, Regent Jackson, Regent Jeffrey, Regent Lott Regent Mouser, Regent Spradley, Regent Walker

No: None. Abstentions: None Absent: None The motion carried.

ii. Return from Executive Session

Regent Jackson moved, and Regent Bland seconded to return to Open Session at 1:46 p.m. Those voting aye: Regent Bland, Regent Jackson, Regent Jeffrey, Regent Lott Regent Mouser, Regent Spradley, Regent Walker

No: None. Abstentions: None Absent: None The motion carried.

Regent Lott stated that he would like the records to reflect that the only issues discussed during executive session were matters where disclosure of information would violate confidentiality requirements of state or federal law. No votes were taken.

iii. President's Contract

Regent Lott made the recommendation to renew Dr. Janet Wansick's contract for the 2022-2023 contract term with an increase in salary to \$159,000 from \$150,000.

Regent Bland moved, and Regent Mouser seconded to approve item P, iii, with a recommendation from Regent Lott.

Those voting aye: Regent Bland, Regent Jackson, Regent Jeffrey, Regent Lott, Regent Mouser, Regent Spradley No: Regent Walker Abstentions: None. Absent: None
The motion carried.



Q. ADJOURNMENT

Regent Mouser moved, and Regent Jeffrey seconded to adjourn at 1:54 p.m.

Those voting aye: Regent Bland, Regent Jackson, Regent Jeffrey, Regent Lott, Regent Mouser, Regent Spradley, Regent Walker No: None. Abstentions: None. Absent: None.

The motion carried.

CERTIFICATE

I, Larry Spradley, the duly appointed Secretary of the Board of Regents for Eastern Oklahoma State College, do hereby certify that the above and foregoing are true and correct copies of the minutes of this Board at a Regular Scheduled Meeting hereof, truly, and lawfully held on the 15th day of April 2022.



Larry Spradley, Secretary



Brian Lott, Chair