



BOARD OF REGENTS REGULAR MEETING

April 19, 2024, 10:30 am.

The Board of Regents for Eastern Oklahoma State College met for the regularly scheduled meeting at 10:30 am, on April 19, 2024, in the Clark Bass Building Board Room located on the McAlester Campus.

Members of the Board present:

Leland Walker, Chair
Latt Jeffrey, Vice-Chair
Larry Spradley, Secretary
Brian Lott, Member
Cara Bland, Member
Eric Bilderback, Member
Jerry Hamilton, Member

Members absent:

None

Others present:

Dr. Janet Wansick, President
Trisha White, Vice President of Business Affairs
Dr. Kyle Foster, Vice President of Student Affairs
Candace Raney, Executive Assistant to the President & Assistant to the Board
Brenda Strange, Dean of Business Division
Kristen Turner, Dean of Language, Humanities & Education Division
Kellye Semeski, E-Learning Coordinator & CIS Professor
Stephanie Giacomo, Grant Writer & Fundraiser
Melanie Sims, Staff Council Representative
Jacob Sitton, Marketing Coordinator
Tracie Teague, Marketing Coordinator
Emma Beck, Marketing Assistant
Lucas Hedgecock, Student Activities & Housing Coordinator
Amy Swain, Music Department Chair
Tim O'Neal, Speech Department Chair
Cullen Whisenhunt, English Instructor
Betty Dobry, English Instructor

Guests:

Jonathan Wynn, EOSC Foundation
John Redman, EOSC Foundation
Justin Kersey, Crawford & Associates

A. Regent Walker called the meeting to order at 10:31 a.m.



B. Candace Raney took the roll and declared a quorum present.

C. INTRODUCTION OF GUESTS

President Wansick recognized Jonathan Wynn and John Redman from the EOSC Foundation and Justin Kersey, from Crawford & Associates.

D. BOARD MINUTES

1. Minutes of the Regular Meeting of the Board held on March 14, 2024.

Regent Bland moved, and Regent Jeffrey seconded to approve the March 14, 2024, board minutes as presented.

Those voting aye: Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Spradley, Regent Walker No: None Abstentions: Regent Bilderback, Regent Lott
Absent: None

The motion carried.

E. RESOLUTIONS

None

F. POLICY AND OPERATIONAL PROCEDURES

None

G. INSTRUCTIONAL PROGRAMS/ACADEMIC ACTIVITIES

None

H. BUDGETARY ACTIONS

1. Payroll & Claims -April 2024 in the amount of \$2,231,802.99

Vice President of Business Affairs, Trisha White gave a detailed monthly expenditure report explaining purchases over \$5,000.

Regent Spradley moved, and Regent Bilderback seconded to approve the payroll & claims for March 2024 as presented.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None
Absent: None

Regent Walker requested that Trisha White include expenditures exceeding \$5,000 made with an Eastern credit card in her monthly expenditure report going forward.

I. OTHER BUSINESS AND FINANCIAL MATTERS

1. Internal Audit Report



Justin Kersey from Crawford and Associates was present to discuss the internal audit he completed, which involved reviewing a sample of miscellaneous claims paid during 2023. The audit identified 2,987 claims, excluding payroll and student refunds, focusing on vendor payments. An increased sample size was used for testing this year, up from the state-mandated minimum, to provide more thorough coverage. The claims were randomly selected using a generator to avoid bias.

During the audit, two main issues were identified: incorrect per diem calculations and a minor coding error related to travel expenses. The per diem issue impacted 38 out of 45 claims tested, primarily due to an error in the state-provided calculator, which has since been rectified. The coding error stemmed from confusion regarding the application of in-state versus out-of-state travel rates.

Prior to the board meeting, the Budget & Finance committee made up of Regents Walker, Spradley & Bland convened to discuss management's responses to the audit findings. Plans were made to provide further details on their responsiveness and issue an updated interim audit report at the next board meeting. Despite no recurrence of similar findings from the previous year's audit, concerns arose regarding the clarity of certain issues, particularly misinformation from the Office of Management and Enterprise Services (OMES). Members deemed it necessary to table the item pending a more comprehensive management response, ensuring accurate documentation of discrepancies found in the sample list.

Regent Bland moved to table the acceptance of the internal audit report allowing time for additional documentation and clarity of explanation to be provided by Crawford and Associates. Regent Spradley seconded.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: None

The motion carried.

- J. CONTRACTUAL AGREEMENTS (other than construction and renovation)**
None
- K. NEW CONSTRUCTION OR RENOVATION OF FACILITIES**
None
- L. NEW BUSINESS UNFORESEEN AT THE TIME AGENDA WAS POSTED**
None

M. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

Leadership Report-Trisha White, Vice President of Business Affairs

- Trisha gave a detailed cash flow projection, listing sources and uses of funds/budget analysis for the month ending March 2024.
- Trisha shared the conclusions and recommendations from the Brownfields Assessment of Miller & Salmon Hall. The complete abatement and removal estimate for Miller totaled \$727,627, and for Salmon Hall, it totaled \$331,868. Trisha mentioned that the report spans several pages and offered to share it with anyone interested. The team discussed progress on addressing issues related to Miller & Salmon Hall. They're collaborating with the Choctaw Nation for funding through Brownfields grants. Trisha and Stephanie Giacomo are leading the effort, drawing on experience with similar grants. They plan to tackle Miller first, then Salmon Hall, considering asbestos abatement requirements. Brownfields grants typically fund one project, so they'll likely pursue separate grants for each building. The team is working on a feasibility study for repurposing Miller into a health and wellness facility. They've engaged with community members and students for input. The architect is creating phased plans based on feedback and feasibility study results. They're conducting interviews and surveys to gather opinions. The team anticipates multi-year, multi-stage progress, with potential additional funding avenues, including congressional spending and community support. Trisha is arranging a meeting to move forward with the Brownfields grant application. The team will keep everyone updated on progress.

President's Report-Dr. Janet Wansick

- President Wansick reported that consultants have been conducting a feasibility study for the Miller Hall Health and Wellness Project on the Wilburton Campus. This initiative aims to convert Miller Hall into a health and wellness center, supported by a grant from the Oklahoma Tobacco Settlement Endowment Trust and in partnership with Power Wellness. The feedback from the feasibility study will inform the development of a phased project plan.
- President Wansick reflected on the success of David Grann's presentation, expressing satisfaction with how it unfolded. She remarked on Grann's graciousness and the engaging nature of his presentation, which drew positive attention from attendees and the local media. Approximately 300 people gathered on campus to watch the event, followed by a book signing session that was well-received. Overall, the event was deemed a success by those involved.



- President Wansick discussed recent campus events, including a successful agriculture judging contest that attracted over 1,500 students from Oklahoma, Arkansas, Texas, and Kansas. The Agriculture Division organized the event, which also featured a speech contest with around 100 participants.
- President Wansick announced the success of the Sapphire Ball, a fundraising event that raised over \$41,000, a record amount for the institution. Attendees praised the event's organization and effectiveness compared to similar events at other institutions.
- President Wansick discussed strategies for improving student engagement and recruitment efforts at future events, including using QR codes for gathering contact information efficiently. She highlighted the benefits of using the Navigate recruitment system to streamline data collection and engagement with prospective students. Overall, President Wansick emphasized the importance of leveraging campus events for both fundraising and recruitment purposes.
- President Wansick provided an update on the athletics front, highlighting the performances of both the baseball and softball teams. While the baseball team has faced some tough competition this season, they've shown promising signs of improvement, particularly in their home games where they hold a respectable 7-8 record. Meanwhile, the softball team has been on fire, boasting an impressive 24-12 overall record and an outstanding 11-3 conference record. Their seven-game winning streak and record-breaking home runs showcase their exceptional talent and determination. President Wansick encouraged continued support for both teams, acknowledging their efforts and achievements throughout the season.
- President Wansick updated the board on the inaugural Presidential Leadership Class (PLC) initiated this year, comprising students awarded the Presidential and Regent scholarships. Candace Raney and Stephanie Giacomo, among others, have been instrumental in overseeing this program. The students have undertaken a service project aimed at supporting local nursing homes, focusing on providing hygiene items. The Community State Bank's generous donation kickstarted the funding efforts, and the students will continue raising funds and gathering donations. President Wansick expressed gratitude for the bank's contribution and commended the students for their initiative. Social media has been utilized to showcase their efforts.
- President Wansick informed the board about the upcoming commencement ceremonies scheduled for Friday, May 3, 2024, and will be split into two sessions. The first ceremony will include the Agriculture, Health Science, and Science and Mathematics Divisions, while the second will feature the



Behavioral and Social Sciences, Business, and Language Divisions. Regent Walker expressed concerns and disappointment over the low turnout of faculty attending commencement in the past. President Wansick agreed to encourage faculty attendance. The conversation also touched on the importance of showing support for students and the significance of faculty presence at graduation ceremonies. Additionally, President Wansick announced plans to award a posthumous honorary degree to a student, Jayna Soukhaseum, who passed away during the Christmas break.

- President Wansick touched on the development of a maintenance and upgrade plan, referencing a spreadsheet being created for this purpose. The board requested a copy of the spreadsheet, acknowledging its dynamic nature. President Wansick confirmed that the board would receive a copy and explained that the document is continually updated to prioritize tasks. The team is currently planning summer projects based on the spreadsheet's contents. They emphasized the spreadsheet's utility in categorizing and prioritizing tasks for efficient management.
- Regent Walker asked about the status of the Forestry Technology Program. President Wansick advised that in the light of changes within the agriculture division, they have an individual with prior teaching experience at the Ilabel campus, possessing expertise in forestry, emerged as a potential adjunct faculty member. This individual, with qualifications in physical science and botany, is being considered to teach forestry technology classes, particularly on the Ilabel campus. Plans are underway to engage with the agriculture division regarding this prospect.
- President Wansick updated the board as to the Progress for the development of a certificate program in Native American studies, anticipated to be offered under the Associate of Arts degree. Collaborative efforts with various stakeholders, including Dr. Julie Collins, Dr. Karen Harrison, and Ruth Brelsford, aim to ensure comprehensive engagement with Native American nations for input and support. A degree plan is being formulated and will soon be submitted to the state regents for approval, marking significant strides toward the establishment of this academic program.
- Regent Walker inquired about the status of the "Memorandum of Understanding" (M.O.U.) with Carl Albert State College and the Oklahoma State Regents. President Wansick reported that Carl Albert tabled the Memorandum of Understanding at their board meeting on March 26, 2024, without taking any action on it. There hasn't been any communication between Dr. Wansick and Carl Albert regarding progress on sharing initiatives. Despite Eastern's efforts to convey their intention to move forward, it appears that they are delaying the process of sharing.



Handouts were shared with the Board for review. (Attached)

- April Recruitment, Marketing, & Retention Efforts
- Cash Flow Projection through April 30, 2024
- Business Affairs Follow-Up Report/Trisha White

Regent Walker pointed out how difficult it is for the Board members to do their due diligence when they do not receive all of the material in a timely manner with the board package.

Chairman's and Regent's Report-Regent Leland Walker

- Regent Walker advised that the next board meeting will be:
Friday, May 17, 2024
10:30 a.m.
Eastern Oklahoma State College-Wilburton Campus.

N. PRESIDENT'S REAPPOINTMENT AND RENEWAL OF CONTRACT

1. Discussion, Consideration, Motion, Second and Roll Call Vote to enter into Executive Session pursuant to OKLA.STATE.TIT.25, § 307 (B) (1) of the Oklahoma Open Meeting Act to discuss the tenure application for Mr. Paul Wills and Ms. Andrea Smallwood and the 2024-2025 academic year contract and evaluation for Dr. Janet Wansick.

i. Executive Session

Regent Bland moved to enter Executive Session at 12:01 pm. Regent Lott seconded.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None
Absent: None

The motion carried.

ii. Return from Executive Session

Regent Bland made the motion, and Regent Bilderback seconded to move out of Executive Session at 1:18 pm.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None
Absent: None

The motion carried.



Regent Walker stated that he would like the records to reflect that the only issues discussed during the Executive Session were pursuant to OKLA.STATE.TIT.25, § 307 (B) (1) of the Oklahoma Open Meeting Act to discuss the tenure application for Mr. Paul Wills and Ms. Andrea Smallwood and the 2024-2025 academic year contract and evaluation for Dr. Janet Wansick. No votes were taken.

2. Tenure-Paul Wills

Regent Bilderback made the motion to approve tenure for Paul Wills, and Regent Bland seconded the motion.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None
Absent: None

The motion carried.

3. Tenure-Andrea Smallwood

Regent Bland made the motion to approve tenure for Andrea Smallwood, and Regent Hamilton seconded the motion.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None
Absent: None

The motion carried.

4. 2024-2025 President's Contract

Regent Walker advised of the modifications to President Wansick's 2024-2025 contract which are as follows: Base Salary Compensation from \$159,000 to \$167,000 and car allowance from \$600 to \$800 per month.

Regent Bilderback made the motion to approve President Wansick's 2024-2025 contract, and Regent Hamilton seconded the motion.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None
Absent: None

The approval of President Janet Wansick's contract for 2024-2025 was passed unanimously.

ADJOURNMENT

Regent Spradley moved, and Regent Lott seconded to adjourn at 1:25 p.m.

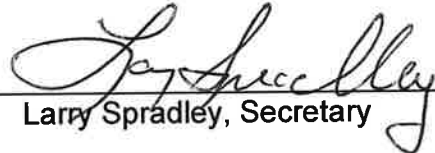


Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None
Absent: None

The motion carried.

CERTIFICATE

I, Larry Spradley, the duly appointed Secretary of the Board of Regents for Eastern Oklahoma State College, do hereby certify that the above and foregoing are true and correct copies of the minutes of this Board at the Regularly Scheduled Meeting hereof, truly, and lawfully held on April 19, 2024.


Larry Spradley, Secretary


Leland Walker, Chair