



BOARD OF REGENTS REGULAR MEETING
December 8, 2023, 10:30 am.

The Board of Regents for Eastern Oklahoma State College met for the regularly scheduled meeting at 10:30 am, December 8, 2023, in the Regent Board Room located on the Second Floor of the Bill H. Hill Library Building of the Wilburton Campus.

Members of the Board present:

Leland Walker, Chair
Latt Jeffrey, Vice-Chair
Larry Spradley, Secretary
Eric Bilderback, Member
Cara Bland, Member
Jerry Hamilton, Member
Brian Lott, Member

Members absent:

None

Others present:

Dr. Janet Wansick, President
Trisha White, Vice President of Business Affairs
Dr. Cathy Cogburn, Faculty Council Chair
Candace Raney, Executive Assistant to the President & Assistant to the Board
Andrea Green, Dean of Science Mathematics Division
Kristen Turner, Dean of Language, Humanities & Education Division
Brenda Strange, Dean of Business Division
Jacob Sitton, Marketing Coordinator
Tracie Teague, Marketing Coordinator
Lucas Hedgecock, Student Activities & Housing Coordinator

Guests:

Mike Musgrove, EOSC Foundation Representative
Brett Hoffman, Eastern Student Government Association (ESGA)
Dristan Harber, President's Leadership Class
Madlyn Sorrel, President's Leadership Class
Jeralyn Haney, President's Leadership Class
Jacy Browne, President's Leadership Class

- A.** Regent Walker called the meeting to order at 10:30 a.m.
- B.** Candace Raney took the roll and declared a quorum present.



C. INTRODUCTION OF GUESTS

President Janet Wansick introduced guests Brett Hoffman, representing the Eastern Student Government Association and the 2024 President's Leadership Class Dristan Harber, Madlyn Sorrel, Jeralyn Haney & Jacy Browne. Mike Musgrove attended on behalf of the EOSC Foundation Board, Dr. Cathy Cogburn, Faculty Council Chair.

D. BOARD MINUTES

1. Minutes of the Regular Meeting of the Board held on November 17, 2023.

Regent Bland moved, and Regent Jeffrey seconded to approve the November 17, 2023, board minutes as presented.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: None

The motion carried.

E. RESOLUTIONS

None

F. POLICY AND OPERATIONAL PROCEDURES

1. Academic Service Fees

Regent Bilderback moved, and Regent Hamilton seconded to approve the Academic Service Fees as presented.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: None

The motion carried.

G. INSTRUCTIONAL PROGRAMS/ACADEMIC ACTIVITIES

1. Program Reviews

- i. Life Science
- ii. Mathematics
- iii. Nursing
- iv. Physical Science
- v. Meat Processing/Food Safety Certificate

Regent Spradley moved, and Regent Bilderback seconded to approve the above program reviews as presented.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: None

The motion carried.



H. BUDGETARY ACTIONS

1. Payroll & Claims -November 2023 in the amount of \$4,343,860.79

Trisha White gave a detailed monthly expenditure report explaining purchases over \$5,000.

Regent Jeffrey moved, and Regent Hamilton seconded to approve the payroll & claims for November 2023 as presented.

Those voting aye: Regent Bilderback, Regent Bland, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: None

The motion carried.

I. OTHER BUSINESS AND FINANCIAL MATTERS

None

J. CONTRACTUAL AGREEMENTS (other than construction and renovation)

None

K. NEW CONSTRUCTION OR RENOVATION OF FACILITIES

None

L. PURCHASE REQUEST

None

M. STUDENT SERVICES/ACTIVITIES

None

N. NEW BUSINESS UNFORESEEN AT TIME AGENDA WAS POSTED

None

O. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD

2. President's Report-Dr. Janet Wansick

- Trisha White gave a detailed cash flow projection, listing sources and uses of funds/budget analysis for the month ending December 2023.
- Stephanie Giacomo gave a grant update.
 - Fugitt Foundation-\$300,000 for the Nursing Program
- Handouts were shared with the Board for review. (Attached)
 - Enrollment Comparison Spring 2024
 - Master Grant Summary
 - Southeast Oklahoma Legislative Tour Flyer
 - Mealtrain Information
 - Five-year Division Goals
 - Spring 2024 Organizational Chart

- Dr. Wansick gave updates on the following:
 - Candlelighting Concert- The Annual Candlelighting Concert will be held at 7 pm in the Mitchell Hall Auditorium this Sunday, December 4.
 - Sapphire Ball- April 7
 - Excellence in Teaching Award-Philip Hawthorne
 - J.C. Hunt Award-Hannah Truitt
 - Southeast Oklahoma Legislative Tour-January 26, 11:30 at Pete's Place

3. **Chairman's and Regent's Report-Regent Leland Walker**

- Regent Walker advised that the next board meeting is January 19, 2024, at 10:30 a.m. at the Eastern Oklahoma State College, Board of Regents Conference Room, Second Floor of the Bill H. Hill Library, 1301 West Main Street, Wilburton, OK 74578.
- Regret Walker presented the 'Conflict of Interest' form to the Board for consideration. The discussion focused on ensuring transparency in real property dealings to avoid any appearance of board members profiting. The discussion stemmed from a recent request for easements from a land developer. A proposal was made to formalize this commitment by having all board members sign an annual conflict of interest certificate. This idea was inspired by similar practices in other institutions. Though initially suggested as a motion, it was clarified that this wasn't a voting item. Instead, it was an agreement to adopt this practice. The commitment would be documented in the form of a resolution at the next board meeting, emphasizing the Board's dedication to transparency. The meeting concluded with the affirmation that all board members would sign the certificates yearly at the January meeting. Copies are to be prepared for distribution.

4. **Committee Updates**

- **Budget & Audit Committee Meeting-** Kinsey Duarte of Artledge and Associates presented the annual audit report during the meeting. The audit for the fiscal year ending June 30th resulted in a clean opinion, affirming the reliability of the provided data. The adherence to U.S. GAAP and government auditing standards was highlighted, with two referrals to other auditors for the foundation. Changes in accounting principles, specifically for software subscriptions, affected the balance sheet by approximately \$200,000. The auditor's responsibilities were outlined in bullet points for clarity. The discussion also touched on specific financial changes, such as a significant increase in "other assets" and a \$3.3 million rise in cash used in operating activities in 2023, attributed to the expiration of HEERF funding and a master lease payoff. Questions about a \$1.2 million liability on the foundation's balance sheet regarding Disclosure Note 12 suggested clarification on terms



like "non-expendables" and "expendables." Overall, the meeting provided a comprehensive overview and addressed key financial concerns.

P. EXECUTIVE SESSION

Discussion and possible action to convene in Executive Session pursuant to 25 O.S. 2021, § 307(B)(1), to discuss the six-month performance evaluation of Dr. Janet Wansick, President.

1. Executive Session

Regent Bland made the motion, and Regent Bilderback seconded to move into executive session at 11:38 pm.

Those voting aye: Regent Bland, Regent Bilderback, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: Regent Jackson

The motion carried.

2. Return from Executive Session

Regent Lott made the motion, and Regent Bilderback seconded to move out of executive session at 1:13 pm.

Those voting aye: Regent Bland, Regent Bilderback, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: Regent Jackson

The motion carried.

Regent Walker stated that he would like the records to reflect that the only issues discussed during executive session were pursuant to OKLA.STATE.TIT.25, § 307 (B) (1) of the Oklahoma Open Meeting Act to discuss the six-month performance evaluation of Dr. Janet Wansick, President. No votes were taken.

Q. ADJOURNMENT

Regent Lott moved, and Regent Hamilton seconded to adjourn at 1:23 p.m.

Those voting aye: Regent Bilderback, Regent Hamilton, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker No: None Abstentions: None Absent: Regent Bland

The motion carried.



CERTIFICATE

I, Larry Spradley, the duly appointed Secretary of the Board of Regents for Eastern Oklahoma State College, do hereby certify that the above and foregoing are true and correct copies of the minutes of this Board at a Special Scheduled Meeting hereof, truly, and lawfully held on December 8, 2023.



Leland Walker, Chair



Larry Spradley, Secretary