



MINUTES  
BOARD OF REGENTS REGULAR MEETING  
May 19, 2023, 10:30 am.

The Board of Regents for Eastern Oklahoma State College met for the regularly scheduled meeting at 10:30 am May 19, 2023, in the Regent Board Room located on the Second Floor of the Bill H. Hill Library Building of the Wilburton Campus.

**Members of the Board present:**

- Brian Lott, Chair
- Cara Bland, Vice-Chair
- Larry Spradley, Secretary
- Latt Jeffrey, Member
- Leland Walker, Member

**Members absent:**

- Eric Bilderback, Member
- Teresa Jackson, Member

**Others present:**

- Dr. Janet Wansick, President
- Trish McBeath, Vice President of Student & External Affairs
- Trisha White, Vice President of Business Affairs
- Dr. Donna Hunnicutt, Vice President of Academic Affairs
- Tim O'Neal, Faculty Chair
- Teresa Brady, Staff Council Chair/Foundation Director
- Stephanie Giacomo, Grant Writer & Fundraiser
- Candace Raney, Executive Assistant to President & Assistant to the Board

**Guests:**

- |  |   |
|--|---|
| Kristen Turner, Dean of Language, Humanities & Education | Gina Bullock, Director of Nursing       |
| Heather Spiegel  | Hannah Truitt                           |
| Jamie Fields   | Cheryl Wood-Myers                       |
| Maye Durant  | Tracie Teague                           |
| Kia Crane  | Claria Henry                            |
| Melanie Sims   | Kellye Semeski                          |
| Lucas Hedgecock  | John Redman                             |
| Justin Kersey, Crawford & Associates                     | Michael Riley, Michael Riley Architects |

A. Regent Lott called the meeting to order at 10:32 am.

B. Regent Lott declared a quorum present.

**C. INTRODUCTION OF GUESTS**

Dr. Janet Wansick introduced guests Justin Kersey & Michael Riley.

**D. BOARD MINUTES**

1. Regular Scheduled Meeting on May 19, 2023.

**Regent Walker made the motion, and Regent Spradley seconded to approve item D, 1 minutes as presented.**

**Those voting aye: Regent Bland, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker**

**No: None Abstentions: None Absent: Regent Bilderback, Regent Jackson**

**The motion carried.**

**E. RESOLUTIONS**

*None*

**F. POLICY AND OPERATIONAL PROCEDURES**

*None*

**G. INSTRUCTIONAL PROGRAMS/ACADEMIC ACTIVITIES**

*None*

**H. BUDGETARY ACTIONS**

1. Payroll & Claims

i. May 2023- in the amount of \$1,598,679.00

Trisha White gave a detailed report on the monthly expenditures for April, including explanations on all claims over \$5,000.

**Regent Bland made the motion, and Regent Jeffrey seconded to approve item H, 1, as presented.**

**Those voting aye: Regent Bland, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker**

**No: None Abstentions: None Absent: Regent Bilderback, Regent Jackson**

**The motion carried.**

**I. OTHER BUSINESS AND FINANCIAL MATTERS**

1. Internal Audit

Justin Kersey, Crawford & Associates, reported on the 2022 annual internal audit. (See attached report dated March 17, 2023). The scope of services included specific internal audit-type monitoring procedures in the following areas at EOSC:

- Miscellaneous Claims Encumbrance and Pre-Audit System

- Follow-up on Prior year Recommendations.

**Regent Bland made the motion, and Regent Spradley seconded to approve item I,1, as presented. Those voting aye: Regent Bland, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker  
No: None Abstentions: None Absent: Regent Bilderback, Regent Jackson  
The motion carried.**

**J. CONTRACTUAL AGREEMENTS**

*None*

**K. NEW CONSTRUCTION OR RENOVATION OF FACILITIES**

**1. Student Housing Bids**

Michael Riley, with Michael Riley Architect, requested the Board to approve Mac Hill Construction for the new construction of the new student housing. Five bids were received, with MacHill being the lowest, coming in at \$2 million with a projected completion date of 365 days.

**Regent Spradley made the motion, and Regent Jeffrey seconded to approve item K,1, as presented.**

**Those voting aye: Regent Bland, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker**

**No: None Abstentions: None Absent: Regent Bilderback, Regent Jackson**

**The motion carried.**

**L. PURCHASE REQUEST**

*None*

**M. STUDENT SERVICES/ACTIVITIES**

*None*

**N. NEW BUSINESS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

*None*

**O. GENERAL INFORMATION/REPORTS REQUIRING NO ACTION BY THE BOARD**

**1. President's Report**

- Dr. Wansick shared a list of meetings she attended during the month with board members. Dr. Wansick reported that there were no unusual personnel issues.
- Handouts were shared with the Board for review. (Attached)
  - Detailed Cash Flow Projection, listing sources and uses of funds/budget analysis for the month ending May 2023.
  - 2022-2023 Recruitment, Marketing & Retention Efforts for May 2023

- Overview of proposed FY24 but still waiting for the final numbers from the State Regents Office. The budget is expected to be approved by the State Legislature by Friday, May 26.

**2. Committee Updates**

- i. **President Evaluation Tool Committee- No report Given**
- ii. **Budget & Audit Committee- Committee met prior to the meeting**
- iii. **Recruitment & Retention Committee- No Update Given**
  - The next Meeting is June 9 at 9:30
- iv. **Regent/Foundation Liaison Committee- No Update Given**
  - The next Meeting is June 9 at 1:00 pm

**3. Chairman's and Regent's Report**

Regent Lott advised that he would like Regent Jeffrey to facilitate a Land Task Force, including members from the administration, the foundation board, and community members.

**P. PRESIDENT'S REAPPOINTMENT AND RENEWAL OF CONTRACT**

- 1. Discussion, Consideration, Motion, Second and Roll Call Vote to enter into Executive Session pursuant to OKLA.STATE.TIT.25, § 307 (B) (1) of the Oklahoma Open Meeting Act to discuss goals relating to the 2023-2024 school year contract and evaluation for Dr. Janet Wansick.

- i. **Executive Session**

Motion, Second, and Roll Call Vote to enter into Executive Session

**Regent Spradley made the motion, and Regent Jeffrey seconded to move into executive session at 12:57 pm.**

**Those voting aye: Regent Bland, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker**

**No: None                      Abstentions: None                      Absent: Regent Bilderback, Regent Jackson**

**The motion carried.**

- ii. **Return from Executive Session**

Motion, Second, and Roll Call Vote to return from Executive Session to Open Session

**Regent Bland made the motion, and Regent Spradley seconded to move out of executive session at 2:39 pm.**

**Those voting aye: Regent Bland, Regent Jeffrey, Regent Lott, Regent Spradley, Regent Walker**

**No: None                      Abstentions: None                      Absent: Regent Bilderback, Regent Jackson**

**The motion carried.**

Regent Lott stated that he would like the records to reflect that the only issues discussed during executive session were pursuant to OKLA.STATE.TIT.25, § 307 (B) (1) of the Oklahoma Open Meeting Act to discuss goals relating to the 2023-2024 school year contract and evaluation for Dr. Janet Wansick. No votes were taken.

**Q. ADJOURNMENT**

**Regent Jeffrey made the motion, and Regent Bland seconded to adjourn at 2:46 pm.**

**CERTIFICATE**

I, Larry Spradley, the duly appointed Secretary of the Board of Regents for Eastern Oklahoma State College, do hereby certify that the above and foregoing are true and correct copies of the minutes of this Board at a Special Scheduled Meeting hereof, truly, and lawfully held on May 19, 2023.



Brian Lott, Chair



Larry Spradley, Secretary